



JOB OPENING – PILOT INTERN REF: AFD/PLT/07-2024

1.1	Job title	Pilot Intern
1.2	Reporting to	Chief Pilot
1.3	Unit	Operations
1.4	Physical Location	Nairobi, Wilson Airport
1.5	No. of positions required	2 (Two)

AMREF Flying Doctors

AMREF Flying Doctors is a leading aero-medical provider in Africa. Based in Nairobi, Kenya, at Wilson Airport, AMREF Flying Doctors provides air evacuation services in medical emergencies as well as air ambulance transfers between medical facilities. Patients can also be repatriated to Europe, Asia, and North America by air ambulance jet or a medical escort provided on commercial carriers. With a fleet of five fully-owned dedicated ambulance aircraft, patients can be evacuated from anywhere on the African continent to anywhere in the world.

Owned by Amref Health Africa, the leading health organization in Africa, AMREF Flying Doctors plays an instrumental role in advancing Amref Health Africa’s enduring commitment to achieving lasting health change in Africa.

AMREF Flying Doctors is in its 15th year of accreditation by the European Aeromedical Institute (EURAMI) and has twice been a recipient of the ITIJ Air Ambulance Provider of the Year Award. More information is available at www.flydoc.org.

1. OVERALL RESPONSIBILITY OF THE JOB

The Pilot Intern will assist the AMREF Flying Doctors' operations team with various flying and ground duties. This role provides comprehensive exposure to commercial aviation, equipping the intern with essential skills and knowledge.

The intern will be involved in pre-flight preparations, in-flight operations, and post-flight procedures, ensuring the highest standards of safety and efficiency. By working closely with experienced pilots, the intern will gain valuable insights, building a strong foundation for a career in aviation with a focus on professionalism, safety, and excellence.

Note: AMREF Flying Doctors is not an Aviation Training Organization (ATO).

2. KEY RESPONSIBILITIES

Key area	Activity
Flight Operations	<ul style="list-style-type: none"> • Prepare flight planning for all allocated flights promptly. • Participate in the planning and execution of company flights in accordance with company policies and procedures to ensure safe and efficient operations. • Carry out flight-related duties in accordance with company Standard Operating Procedures (SOPs) as allocated and guided by the Captain. • Assist the Chief Pilot’s office with flight operations matters, including flight evacuation planning and execution in the areas of operation. • Assist in performing functional checks or maintenance test flights as required. • Support the medical crew during medical evacuations as needed. • Work closely with Flight Operations and assist with office tasks as directed. • Help the Captain communicate with Air Traffic Control during take-off and landing. • Communicate regularly with the crew on board and with Flight Operations during the flight. • Aid the medical team with loading and unloading patients to ensure safe flight missions. • Perform any other duties as assigned.
Administrative Duties	<ul style="list-style-type: none"> • Support librarian services and maintain flight crew records/documents in accordance with company procedures. • Manage stationery for the section. • Assist the Chief Pilot with work-related tasks as assigned.

3. QUALIFICATIONS

- KCSE Grade certificate or an equivalent.
- Hold a Kenyan Commercial Pilots License (CPL) with current instrument rating.
- Multi-Engine Rating added advantage
- Successfully passed Performance A and Gas turbine papers
- Hold a class 1 medical certificate
- Valid Passport required - must have 6 months’ validity by internship end date
- Good technical knowledge of flight including air navigation, meteorology flying directives, aircraft operating procedures and d mission tactics.
- Knowledge of local airstrips
- Knowledge of Microsoft Word, Excel, PowerPoint, and Outlook required

3.1 Skills and competencies

- Good verbal and written communication skills.
- Good interpersonal skills with a positive attitude

- Good organizational and time management skills
- Ability to work with and within a team
- Ability to learn and adapt to a fast-paced work environment. □ Ability to be creative and problem solving skills
- Ability to maintain professionalism and integrity.

4. **ENVIRONMENTAL CONDITIONS**

AMREF Flying Doctors works within a twenty-four-hour work environment due to nature of its operation.

5. **HOW TO APPLY**

If you have the passion to contribute to the leading Aero-medical and Health solutions provider, submit your application by **Friday, 09 August 2024**. Attach a cover letter specifying how you meet the criteria, what you bring to AMREF Flying Doctors (AFD) with an updated CV in PDF. Please visit AMREF Flying Doctors website at <https://flydoc.org/career-opportunities/> or Amref Health Africa website at <https://amref.org/vacancies/> to view job details and requirements

Feedback will be provided to shortlisted candidates only.

Duly note that AMREF Flying Doctors does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although AMREF Flying Doctors may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly also note that official emails from AMREF Flying Doctors will arrive from a @flydoc.org address. AMREF Flying Doctors is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment.

AMREF Flying Doctors is an equal opportunity employer and has a non-smoking environment policy.